



**BUREAU OF CUSTOMS AND BORDER PROTECTION  
MINISTRY OF FINANCE**

P.O. BOX 6011  
KOROR, REPUBLIC OF PALAU 96940  
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## Application for Customs Bonded Warehouse License

The following information is to be completed by the principal of the company whose name appears on the Registrar of Corporation, or is a managing director, director, or a partner of the company or firm.

Type of Application		
New	Renewal	Amended

### Individual Application Information

1. Applicant Name (First, Middle, Last)	2. Applicant Title	3. SSN / TIN / Passport No.	4. Name of Warehouse Facility
5. Street Address	6. Email Address	7. Telephone No.	8. Mobile No.

### Information of Business / Firm

9. Business / Company Name	10. Business Physical and Mailing Address:		
11. Business Email	12. Telephone No.	13. Fax No.	

### Details of Proposed Licensed Premises

<b>13. Type of Building (Check One)</b> Warehouse Facility      Within Business Premises      Distribution Center Warehouse      Other _____	
<b>14. Class of Bonded Warehouse (Check One)</b> Class A. Private warehouse      Class C. In-bond manufacturing warehouse Class B. Public warehouse      Class D. Cleaning, sorting, re-packaging or changing the condition of imported merchandise	
15. Name and address of guarantee company	16. Bond no.
	17. Amount
18. Warehouse address	<b>19. Premises</b> Owned by applicant      Leased by applicant      Other
	<b>20. Name and location of warehouse</b> <b>21. Goods to be warehoused will be imported by</b> Applicant only      Applicant and others
<b>22. Condition &amp; Form of bond</b> Cash or cash equivalent in lieu of bond;  Letter of credit issued yearly, or otherwise by accepting banking institution;  Sureties bond;  Personal guarantees in a form acceptable to the Minister;  Other _____	<b>23. Type of Goods to be Warehoused</b> Carbonated soft drinks;      Beer;  Liquor;      Grape or other fruit-based wine;  Vehicles and vehicle chassis;      Bottled water;  Cigarettes;      Other tobacco products;  Wine coolers or cooking wines with a recognized alcohol content;  All other alcoholic beverage products, including liquors, sake, and alcohol products without grape or fruit-base;  Other. _____

<b>24. Type of Building:</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><b>Office Building</b></td> <td style="width: 50%; border: none;"><b>Multi-Purpose Building</b></td> </tr> <tr> <td style="border: none;"><b>Residential Building</b></td> <td style="border: none;"><b>Terminal Building</b></td> </tr> <tr> <td style="border: none;"><b>Retail Building</b></td> <td style="border: none;"><b>Agricultural Building</b></td> </tr> <tr> <td style="border: none;"><b>Other</b> _____</td> <td style="border: none;"></td> </tr> </table>	<b>Office Building</b>	<b>Multi-Purpose Building</b>	<b>Residential Building</b>	<b>Terminal Building</b>	<b>Retail Building</b>	<b>Agricultural Building</b>	<b>Other</b> _____		<b>25. How are the premises secured</b>
<b>Office Building</b>	<b>Multi-Purpose Building</b>								
<b>Residential Building</b>	<b>Terminal Building</b>								
<b>Retail Building</b>	<b>Agricultural Building</b>								
<b>Other</b> _____									
<b>26. Dimensions and area of bonded warehouse</b> <small>(A plan of the premises to include position of the bonded area should be attached. Registration section, Block and Parcel numbers should be quoted).</small>	<b>27. Estimate of quantity of bonded goods to be sold annually</b>								
<b>28. Estimate of maximum quantity of bonded goods to be stored in the warehouse at any one time</b>	<b>29. Total Value of goods expected to be manufactured in the next 12 months</b>								
<b>30. Total value of goods expected to be imported in the next 12 months</b>									

<b>Certification</b>		
The undersigned certifies under penalty of perjury to the following:		
<ol style="list-style-type: none"> <li>1. All of the above information, including attachments, are true and correct to the best of my knowledge.</li> <li>2. Neither myself, nor my company, is involved directly or indirectly, or through third parties, in cartage, common carrier, inland trucking, unloading, or transportation of merchandise in the Republic of Palau.</li> <li>3. I have never been convicted, found, or plead guilty, of any criminal act.</li> <li>4. I have reviewed all the provisions of the RPPL NO. 11-15, the Customs Bonded Warehouse Act.</li> <li>5. I shall comply with all applicable ROP laws and regulations in the operation of this Customs Bonded Warehouse.</li> </ol>		
<b>Date (month-date-year)</b>	<b>Print Name &amp; Official Title</b>	<b>Signature of Applicant</b>

<b>FOR OFFICIAL USE ONLY</b>			
<b>Premise examined</b>	<b>Recommended for approval</b>		
<b>Meets requirements</b>	<b>Does not meet requirements</b>		
<b>Not recommended for approval</b>			
<b>Reviewed By:</b>			
<b>Officer Signature:</b> _____	_____	<b>Approved</b>	<b>Not approved</b>
	mm/dd/yyyy		
<b>Director, BCBP:</b> _____	_____	<b>Minister of Finance:</b> _____	_____
	mm/dd/yyyy		mm/dd/yyyy
<b>Note: Until such time as the application is approved and a license number is allocated, this does not constitute a valid license.</b>			

**REQUIRED ATTACHMENTS**

The documents listed below are required to this application.

- 1) Detailed site plan of the proposed bonded warehouse. Site plan shall contain the following:
  - a. Whether the place proposed to be operated as a bonded warehouse exist or is to be constructed;
  - b. The type of construction of the facility, regardless of whether or not the facility already exist;
  - c. The area, within the facility that is to be used for the storage of goods;
  - d. Detailed description of security measures to control access to the bonded warehouse premises and to provide secure storage of the goods in the area designated for that purpose; such as: doors and other building components applicable on the premises;
  - e. A plan for how goods will be stored in manner so as to enable a Customs & Bio Security Officers to locate the goods and check them against the appropriate documentation;
  - f. The amount and policy holder of fire and general liability insurance covering the value of the merchandise to be stored;
  - g. Whether or not the applicant intends to store any hazardous materials and what type. If the applicant intends to store hazardous materials, applicant shall submit a plan providing for the safe-keeping of the goods. The applicant shall also attach a copy of his or her permit to operate such a facility as required by RPPL 11-15.
- 2) Most recent year-End Audited Financial Statement, or last-filed Palau Tax.
- 3) Statement of the extent to which applicant will need to manipulate, unpack, pack alter or combine goods with other goods while stored in bonded warehouse.
- 4) Organizational chart showing the personnel in charge of the intended licensed premises. The chart should contain the full names and responsibilities of your staff.